



# *Central California Child Development Services, Inc.*

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## **MIGRANT-SEASONAL / MIGRANT EARLY HEAD START POLICY COMMITTEE MEETING THURSDAY, JULY 20, 2017 FIRST PRESBYTERIAN CHURCH**

### **AGENDA**

5:00 – 5:45 p.m. Registration / Dinner

5:45 – 6:00 p.m. Mr. Osvaldo Camberos, Policy Committee President:

- Call Meeting to Order / Welcome
- Roll Call / Establish Quorum
- July 20, 2017 agenda (action)
- June 22, 2017 minutes (action)
- Informational Items:
  - ✓ Communication of the Office of Head Start
  - ✓ Share Governance
  - ✓ PIR Monthly Report

6:00 – 6:10 p.m.

### **AUDIENCE PARTICIPATION:**

The first ten minutes of the meeting are reserved for members for the public to address the Policy Committee on items of interest to the public that are within the subject matter jurisdiction of the Committee. Speakers shall be limited to three minutes. Attention is called to the fact that the Committee is prohibited by law from taking any action on matters discussed that are not on the agenda, and no adverse conclusions should be drawn if the Committee does not respond to the public comment at this time.

### **PROGRAM OVERVIEW/ACTION ITEMS**

6:10-6:30 p.m. Ms. Concha Alvarez, Executive Director:

- 2017-2018 Program Evaluation-Save the Date July 24<sup>th</sup> – 28<sup>th</sup>, 2017
- Classroom Assessment Scoring System (CLASS)
- School Readiness
- Active Supervision
- Community Care Licensing –Addendum to Parent Handbook (action)
- Field Trips-Addendum to Parent Handbook (action)

## **OFFICERS' INPUT & TRAINING**

6:30-6:45 p.m. Mrs. Luz Franco, Program Specialist-Family & Community Services:

- Grievance Procedures

6:45-7:00 p.m. Mrs. Claudia Rivera, Program Assistant-Health:

- Child Abuse Reporting Procedures

7:00-7:15 p.m. Mr. Ferdinand Gonzaga, Finance Supervisor:

- 2018-2019 Budget & Application

## **PROGRAM UPDATE / ACTION ITEMS**

7:15-7:30 p.m. Mr. Gonzaga:

- 2017-2018 MHS Training & Technical Assistance Revision **(action)**
- MSHS / MEHS Policy Committee Budget Update **(action)**
- Financial Program Report:
  - ✓ Non Federal Share
  - ✓ Number of Meals Served
  - ✓ Enrollment
  - ✓ Attendance
  - ✓ Over Income
  - ✓ Disabilities
- Credit Cards

7:30-7:45 p.m. Mrs. Rivera:

- Health & Disability Advisory Committee Report

## **EXECUTIVE SESSION**

The Central California Child Development Services, Inc., Policy Committee members will meet in closed session to consider matters for “closed session” in accordance with Government Code 54954.2 and as provided by law:

7:45 – 8:00 p.m. Mrs. Sonia Rodriguez, Human Resource Supervisor:

- June 22, 2017 Executive Session minutes **(action)**
- Personnel **(action)**

8:00-8:05 p.m. Mr. Camberos:

- “Executive Session” Summarized Report of Action taken

**PROGRAM UPDATE / ACTION ITEMS**

8:05 – 8:30 p.m.        Mrs. Franco:

- Representative & Alternates for Central California Migrant Head Start Policy Council (CCMHSPC) *(action)*
- Establish Sub-committee for Personnel & Budget and Program Quality *(action)*
- MSHS Enrollment Update
- Recruitment Efforts

8:30 p.m.                **MEETING ADJOURN**

**Note:** Any writings or documents that are public records and are provided to the majority of the governing board regarding an open session item on this agenda will be made available for public inspection at Central California Child Development Services, Inc. 2250 Rockefeller Dr. Ste. 1 Ceres, Ca 95307 during normal business hours from 8:00 a.m. – 5:00 p.m.