



Central California Child Development Services, Inc.

2250 Rockefeller Dr., Ste. 1, P.O. Box 2540, Ceres, CA 95307 (209)581-9000 Fax (209) 581-9009

REGULAR BOARD MEETING

AGENDA

(revised)

**Tuesday
4:00 p.m.
August 9, 2016**

**CCCDs – Conference Room
2250 Rockefeller Dr., Ste. 1
Ceres, CA 95307**

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **INTRODUCTION OF GUESTS**
4. **HEARING OF THE PUBLIC**

Members of the public may be heard on any items. A person addressing the Board will be limited to five minutes unless the President of the Board grants a longer period of time. The Board will only allow comments by members of the public on any items on the agenda during the consideration of the item.

5. **CONSENT CALENDAR**

A. Approval of Agenda

1. Approval of Minutes – July 12, 2016

B. Financial.

1. Financial Report for Period Ending June 30, 2016

C. Correspondence

6. **BOARD ACTION ITEMS**

A. **Revision to Personnel Policy #408 – Working Out of Classification**

Enclosed is the revised policy. The revision was to add the highlighted section regarding the Teacher in Charge compensation.

B. **Revision to Job Description – Cook Aide**

The revision is to add the word desirable (highlighted) under Education Requirements.

C. **Revision to Parent/Center Admission Agreement**

The highlighted section was revised to delete the State Preschool Program because families enrolled in this program pay a fee.

D. **Revision to Suspected Child Abuse Reporting Procedures**

The revision to the procedures will be presented at the August 9, 2016 Board meeting.

7. **BOARD INFORMATIONAL ITEMS**

A. **Recruitment/Enrollment Report – Enclosed.**

B. **Enrollment of Children with Disabilities – The cumulative enrollment of children with disabilities for the MHS program is 2.7%.**

C. **Communication from the Office of Head Start – None available.**

D. **Policy Committee Meeting Minutes – Enclosed are the minutes for the MHS PC for the meetings held June 9 and June 23, 2016.**

- E. **Administrative Staff Monthly Narratives** – *Enclosed are the Administrative Staff Monthly Narratives for the Month of July 2016.*
- F. **Update on Disabilities** – *Updated information on disabilities will be presented at the August 9th meeting.*

8. **BOARD COMMENTS**

9. **EXECUTIVE SESSION**

The Board of Directors will meet in closed session to consider matters appropriate for closed session in accordance with Government Code 54954.2 and as otherwise provided by law. Any required action on these matters to be taken when the Board reconvenes in open session. Items to be discussed:

- A. Personnel

10. **ADJOURN**

Any writings or documents that are public records and are provided to the Board of Directors regarding open session items on this agenda will be made available for public inspection at the Central Office located at 2250 Rockefeller Dr., Ste. 1, Ceres, CA during normal business hours of 8:00 a.m.-5:00 p.m.