



Central California Child Development Services, Inc.

2250 Rockefeller Dr., Ste. 1, P.O. Box 2540, Ceres, CA 95307 (209)581-9000 Fax (209) 581-9009

REGULAR BOARD MEETING AGENDA

**Tuesday
4:00 p.m.
May 10, 2016**

**CCCDs – Conference Room
2250 Rockefeller Dr., Ste. 1
Ceres, CA 95307**

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1. **CALL TO ORDER**
 2. **ROLL CALL**
 3. **INTRODUCTION OF GUESTS**
 4. **HEARING OF THE PUBLIC**

Members of the public may be heard on any items. A person addressing the Board will be limited to five minutes unless the President of the Board grants a longer period of time. The Board will only allow comments by members of the public on any items on the agenda during the consideration of the item.
 5. **CONSENT CALENDAR**
 - A. Approval of Agenda
 1. Approval of Minutes – April 12, 2016
 - B. Financial.
 1. Financial Report for Period March 31, 2016
 - C. Correspondence
 6. **BOARD ACTION ITEMS**
 - A. **2015 CCCDS Financial Audit**

The results of the Financial Audit will be presented by Bowman Certified Public Accountants.
 - B. **Recruitment Selection Policies and Procedures – MHS/MEHS and MHS Collaborated Programs**

Enclosed for your review and action is the revision to the Recruitment Selection Policies and Procedures for the MHS/MEHS and MHS Collaborated Programs. The highlighted area was revised.
 - C. **Revision to Job Description for Center Supervisor**

Enclosed for your review and action is the revision to the Job Description for Center Supervisor. The highlighted area was added.
 - D. **Salary Increase**

This item was tabled last meeting.
 7. **BOARD INFORMATIONAL ITEMS**
 - A. **Recruitment/Enrollment Report** – *Enclosed is the Recruitment/Enrollment Report as of April 27, 2016.*
 - B. **Enrollment of Children with Disabilities** – *The cumulative enrollment of children with disabilities for the MHS program is 1.5% and for the RHS program is 13%. The percentage is based on cumulative enrollment.*
 - C. **Communication from the Office of Head Start** – *Enclosed for your information are two Program Instructions from the Office of Head Start. One Re: FY 2016 Head Start Funding Increase, and the second*

one Re: Supplemental Funds Available to Extend Duration of Services in Head Start and Early Head Start.

- D. **Policy Committee Meeting Minutes** – *Enclosed are the RHS PC Meeting Minutes.*
- E. **Administrative Staff Monthly Narratives** – *Enclosed are the Administrative Staff Monthly Narratives for the Month of April 2016.*
- F. **Letters from the Administration for Children and Families** – *Enclosed are the following letters from the Administration for Children and Families:*
 - *Revised Monitoring Review Schedule for MHS,*
 - *Revised Monitoring Review Schedule for RHS,*
 - *Overview of Findings for MHS, and*
 - *Overview of Findings for RHS.*
- G. **Communication Regarding State Program Review** – *Enclosed is an email Re: State Program Monitoring Event Preparation. The review is scheduled for May 16-20, 2016.*

8. **BOARD COMMENTS**

9. **EXECUTIVE SESSION**

The Board of Directors will meet in closed session to consider matters appropriate for closed session in accordance with Government Code 54954.2 and as otherwise provided by law. Any required action on these matters to be taken when the Board reconvenes in open session. Items to be discussed:

A. Personnel

10. **ADJOURN**

Any writings or documents that are public records and are provided to the Board of Directors regarding open session items on this agenda will be made available for public inspection at the Central Office located at 2250 Rockefeller Dr., Ste. 1, Ceres, CA during normal business hours of 8:00 a.m.-5:00 p.m.