



Central California Child Development Services, Inc.

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**REGIONAL HEAD START
POLICY COMMITTEE MEETING
PATTERSON CHILD DEVELOPMENT CENTER
FRIDAY, OCTOBER 23, 2015**

AGENDA

3:30 – 3:45 p.m.

Registration

3:45 – 4:15 p.m.

Mrs. Sindy Espinoza, Regional Head Start Policy Committee President:

- Welcome / Call Meeting to Order
- Roll Call / Establish Quorum
- Bylaws
- How to Make a Motion
- October 23, 2015 agenda (Action)
- May 29, 2015 minutes (Action)

Informational Items:

- Share Governance
- Communication of the Office of Head Start (ACF)

4:15 – 4:25 p.m.

AUDIENCE PARTICIPATION:

The first ten minutes of the meeting are reserved for members for the public to address the Policy Committee on items of interest to the public that are within the subject matter jurisdiction of the Committee. Speakers shall be limited to three minutes. Attention is called to the fact that the Law from taking any action on prohibits committee matters discussed that are not on the agenda, and no adverse conclusions should be drawn if the Committee does not respond to the public comment at this time.

PROGRAM UPDATES / ACTION ITEMS

4:25 – 4:45 p.m.

Mr. Ferdinand Gonzaga, Finance Supervisor:

- RHS Policy Committee Budget (Action)
- Financial Program Report
 - ✓Non-Federal Share
 - ✓Number of Meals Served
 - ✓Enrollment
 - ✓Attendance
 - ✓Over-Income
 - ✓Disabilities

- Credit Cards
- 2015 Audit Report *(Action)*

EXECUTIVE SESSION

The Central California Child Development Services, Inc., Policy Committee members will meet in closed session to consider matters for “closed session” in accordance with Government Code 54954.2 and as provided by law:

- 4:45 – 5:00 p.m. Mrs. Sonia Rodriguez, Human Resource Supervisor:
- May 29, 2015 Executive Session Minutes *(Action)*
 - Personnel *(Action)*
- 5:00 – 5:05 p.m. Mrs. Espinoza:
- “Executive Session” Summarized Report of Action Taken

PROGRAM UPDATE / ACTION ITEMS

- 5:05 – 5:15 p.m. Mrs. Sonia Rodriguez, Human Resource Supervisor:
- Policy #619 – Standards of Ethical Conduct *(Action)*
 - Policy #506 – Paid Sick Leave *(Action)*
 - Program Assistant-Nutrition Services Job Description *(Action)*
- 5:15-5:25 p.m. Mrs. Andrea Lotz, Nutrition Service Coordinator
- CCFP Menus *(Action)*
- 5:25-5:40 p.m. Ms. Concha Alvarez, Executive Director:
- 2015-2016 RHS Goals & Objectives *(Action)*
- 5:40 – 6:00 p.m. Ms. Luz Franco, SS/PI Coordinator:
- 2015-2016 RHS Policy Committee Meeting Plan *(Action)*
 - Election of Officers *(Action)*
 - Representatives / Alternates for Stanislaus County Regional / Early Head Start Policy Council *(Action)*
 - RHS PC Schedule *(Action)*
 - Acknowledgement of Services
- 6:00 p.m. **MEETING ADJOURN**

Note: Any writings or documents that are public records and are provided to the majority of the governing board regarding an open session item on this agenda will be made available for public inspection at Central California Child Development Services, Inc. 2250 Rockefeller Dr. Ste. 1 Ceres, Ca 95307 during normal business hours from 8:00 a.m. – 5:00 p.m.