



Central California Child Development Services, Inc.

2250 Rockefeller Dr., Ste 1 P.O. Box 2540, Ceres, CA 95307 (209)581-9000 Fax (209) 581-9009

MIGRANT-SEASONAL / MIGRANT EARLY HEAD START POLICY COMMITTEE MEETING THURSDAY, OCTOBER 15, 2015 FIRST PRESBYTERIAN CHURCH

AGENDA

5:00 p.m – 5:45 p.m. Registration / Dinner

5:45p.m – 6:00 p.m. **Mrs. Maritza Perez, Policy Committee President:**

- Call Meeting to Order / Welcome / Introduction
- Roll Call / Establish Quorum
- October 15, 2015 Agenda *(Action Item)*
- September 17, 2015 Minutes *(Action Item)*
- Central California Migrant Head Start Policy Council Report *(Laura Buenrostro)*
- Informational Items
 - ✓ Communication of the Office of Head Start
 - **ACF-IM- HS-15-04** Child Abuse; Child Neglect; Mandated Reporting
 - **ACF-IM- HS-15-05** Child Safety; Supervision; Active Supervision; Transitions.
 - ✓ Share Governance

6:00p.m – 6:10 p.m.

AUDIENCE PARTICIPATION:

The first ten minutes of the meeting are reserved for members for the public to address the Policy Committee on items of interest to the public that are within the subject matter jurisdiction of the Committee. Speakers shall be limited to three minutes. Attention is called to the fact that the Committee is prohibited by law from taking any action on matters discussed that are not on the agenda, and no adverse conclusions should be drawn if the Committee does not respond to the public comment at this time.

EXECUTIVE SESSION

The Central California Child Development Services, Inc.; Policy Committee members will meet in closed session to consider matters for “closed session” in accordance with Government Code 54954.2 and as provided by law:

6:10p.m – 6:30 p.m.

Mrs. Sonia Rodriguez, Human Resource Supervisor:

- Executive Session Minutes 9/17/15 *(Action Item)*
- Personnel *(Action Item)*

6:30p.m -6:35 p.m.

Mrs. Maritza Perez:

- “Executive Session” Summarized Report of Action taken

PROGRAM UPDATE / ACTION ITEMS

6:35pm- 6:45pm **Mrs. Sonia Rodriguez, Human Resource Supervisor:**

- Revised Job Description for Nutrition Assistant *(Action Item)*

6:45p.m –7:00 p.m. **Mrs. Concha Alvarez, Executive Director:**

- 2015-2016 MSHS/MEHS/State- CCCDS Corrective Action Plans *(Action Item)*
- **CLASS** Update
- **School Readiness** Update
- Community Needs Assessment *(Action Item)*

FINANCIAL PROGRAM REPORT

7:00p.m – 7:20 p.m. **Mr. Ferdinand Gonzaga, Finance Supervisor:**

- ✓ Policy Committee Budget *(Action Item)*
- ✓ Non Federal Share
- ✓ Number of Meals Served
- ✓ Enrollment
- ✓ Attendance
- ✓ Over Income
- ✓ Disabilities
- Credit Cards
- Budget Revision MEHS FY 2015-16 *(Action Item)*

7:20p.m-7:30 p.m. **Mrs. Luz Franco, SS/PI Coordinator:**

- MSHS Enrollment Update
- Approval to authorize the Executive CCCDS Policy Committee Officers to approve the hiring of new employees and conduct business as needed. *(Action Item)*
- Elections of Alternates to the Executive CCCDS Policy Committee Officers cannot attend business during the Off-season. *(Action Item)*

7:30pm-7:50 p.m. **Acknowledgement of Services**

7:50 p.m. – 7:55 p.m. **Questions/Concerns**

8:00pm **ADJOURNMENT**

Note: Any writings or documents that are public records and are provided to the majority of the governing board regarding an open session item on this agenda will be made available for public inspection at Central California Child Development Services, Inc. 2250 Rockefeller Dr. Ste. 1 Ceres, Ca 95307 during normal business hours from 8:00 a.m. – 5:00 p.m.